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DAILY DIARY

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JAN 15 1954

Tuesday, 12 January 1954

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1. Concurred in the OCI request to DD/A through DD/P (Admin.) for the establishment of a current Intelligence Officer [REDACTED] under the Senior [REDACTED] to develop an informal exchange of information with [REDACTED] Review Committee. The request also provides for the transfer to the DD/P T/O of the OCI position currently occupied [REDACTED] by [REDACTED] OCI will also transfer two on-duty ceiling slots and necessary funds for the assignments in line with the current understanding with DD/P for the provision of administrative support at foreign stations. 25X1A6a

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2. Discussed with [REDACTED] OSI, a proposal for T/O revision of the Administrative Staff including provision for a Security Officer and receptionists in conjunction with the Barton Hall move. Proposal includes elimination of the position for Chief, General Services, GS-14 which constitutes an unnecessary layer between the Executive Officer and the Chief, Administration Branch. This GS-14 position was recently vacated by the transfer of [REDACTED] to DD/P. The proposal provides in lieu of the GS-14 that [REDACTED] be reclassified from GS-12 to GS-13.

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3. Discussed with [REDACTED] a draft notice, prepared by DD/A in connection with the Personnel reorganization, which will place the T/O coordinating role in the Management Improvement Staff under the Comptroller rather than in the Classification and Wage Division. It is also planned under the new arrangement that DD/A will control the allocation of ceiling. Reference to this was deleted by DD/A in the latest draft of the notice for special handling at a later date.

4. Held a meeting with the Administrative Officers, DD/I area, to discuss various items including suggestions for improvement in the instructions for preparation of the Budget.

5. General Cabell called (in connection with an FCC request for CIA support of its budget request before Congress for expansion of monitoring activities under NSC-169) to ascertain the CIA budget picture with respect to establishment of the central file in the Agency. I advised him of the Staff Study which had just been submitted to DD/A and of the understanding which the DD/I had with the DCI and DD/A relative to the necessity for an additional ceiling allocation and funds for the DD/I area. I pointed out that the need had arisen too late for reflection in the 1955 budget detail but that we had an agreement with DD/A and the Budget Bureau that provision would be made from contingency funds, if necessary. General Cabell indicated that he was in contact with [REDACTED] relative to the FCC request for support of its Budget item. 25X1A9a

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